

# DANIELLE PETTYJOHN

## POLICE OFFICER

### PROFESSIONAL PROFILE

Dedicated, insightful, and methodical law enforcement professional possessing multifaceted experience and proven ability to maintain order and public safety, protect people and property and promote positive relations. A competent expert accustomed to monitoring jail activity and redirecting inmate behavior to facilitate safety. Knowledgeable about writing and reviewing reports, applying data-driven approaches, and promoting community-oriented mentality. Skilled in maintaining community safety through expedient resolution of domestic and public disturbances. A strategic problem solver aiming to fulfill a role within law enforcement in which integrity and resourcefulness will be aptly utilized to solve crimes and provide continuous safety.

### SKILLS

- Civil & Criminal Law Expertise
- Civil Process Execution
- Search & Seizure Procedures
- Evidence Collection Protocols
- Crisis Intervention & De-escalation
- Regulatory Compliance
- Courthouse Safety
- Critical Thinking
- Strong Decision-Making Skills
- Microsoft Office Proficiency
- Subpoena Service
- Witness Interviews
- Report Writing
- Background Investigation
- Conflict Resolution
- Interrogation Techniques
- Excellent Communication Skills
- Calm Under Pressure

### PROFESSIONAL EXPERIENCE

#### Police Officer

August 2020 - Present

#### Sharon Hill Borough Police Department Sharon Hill, PA

*Worked closely with other law enforcement professionals with a clear focus on maximizing results and maintaining transparent police operations.*

- Boosted community safety by performing motor vehicle accident investigations including DUIs while conducting field sobriety tests at DUI checkpoints.
- Verified and authenticated validity and admissibility of evidence and preserved integrity for court proceedings.
- Responded immediately to calls relayed by the dispatcher, calling for additional support, as necessary.
- Enforced traffic laws and ordinances through visual observation and radar speed detection.
- Policed assigned areas to check homes, businesses, and public roads for signs of disturbance.
- Performed comprehensive searches of people and property to identify controlled substances or contraband.

#### Corporal of Warrant

July 2020 – Present

#### Delaware County Sheriff's Office Media, PA

*Developed strategies based on knowledge and experience to advance security protocols and initiatives.*

- Effectively maintained warrants for criminal prosecutorial case logs, crime reports, investigations, suspect records, and operational agendas, resulting in strengthened traceability.

### CONTACT



Location

Yeadon, PA 19050



Phone

215-594-1318



Email

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### EDUCATION

Delaware County Community College

**Municipal Police Academy**

Delaware County Community College

**Associate of General Studies**

Rosemont College | Bryn Mawr, PA

**Bachelor of Science in Criminal Justice & Law Enforcement**

Rosemont College | Bryn Mawr, PA

**Masters of Arts in Homeland Security & Emergency Management**

Rosemont College | Bryn Mawr, PA

**Graduate Certificate in Forensic Psychology**

Temple University | Philadelphia, PA

**Criminal Justice Training Program in Flying While Armed**

Temple University | Philadelphia, PA

**Criminal Justice Training Program in Comprehensive Legal Updates**

## PROFESSIONAL EXPERIENCE

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- Effectively complied with local, state, and federal regulatory statutes to ensure complete and efficient investigations.
- Entered data into NCIC and updated active warrants, ensuring these records are readily available for warrant confirmations or court recalls.
- Assisted in the determination of the appropriate course of criminal prosecution by analyzing and evaluating information, including the preparation of arrest warrants.

### **Deputy Sheriff**

**September 2019 – July 2020**

#### **Delaware County Sheriff Office**

##### **Media, PA**

*Investigated crimes, interviewed criminal targets and witnesses, served court documents, and completed civil process duties for diverse cases.*

- Reduced risk by accurately monitoring and evaluating criminal prosecutorial data while managing crime scenes.
- Improved traceability by developing organizational systems for incident reports detailing criminal activity, civil proceedings, and varied incidents.
- Observed jail and inmate activity to maintain order and safety of inmates and guards.
- Reduced criminal investigation lead time while initiating protocols for criminal violations.
- Managed debriefings for criminal subjects to acquire data relevant to investigations.

### **Public Safety Officer**

**November 2018 – September 2019**

#### **Rosemont College**

##### **Bryn Mawr, PA**

*Conducted regular campus security patrols and handled all incidents promptly to maintain overall safety for staff, students, and visitors.*

- Patrolled property and inspected buildings to preserve law and order, deter and detect criminal activity, enforce laws and regulations, respond to campus requests for assistance and provide public safety.
- Established and maintained effective working relationships with faculty leaders and students to provide optimal service and protection.
- Documented safety and security incidents, for future criminal cases using preset guidelines and methods.
- Enforced ongoing and special event parking regulations and issued parking tickets to violators.
- Improved knowledge of security services available to students and campus personnel by participating in workshops and training.

### **Operations Supervisor**

**May 2018 – November 2018**

#### **University of Penn Campus Recreation**

##### **Philadelphia, PA**

*Enhanced operational efficiency and reduced expenses by developing and optimizing standard practices.*

- Enforced regulatory and company policy compliance to improve workplace and employee safety and readiness.
- Developed and implemented productivity initiatives, in addition to coordinating itinerary and scheduling operations.
- Ensured compliance with DOT standards through accurate maintenance of driver, permit and equipment records.
- Monitored daily and weekly key performance indicators to maintain on-track status.

## CERTIFICATIONS

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- Municipal Police Academy - Act 120 Certified
- Pennstate Justice and Safety Institute Waiver Training Program - 8.0 CEU's
- Commonwealth of Pennsylvania Deputy Sheriff Education and Training - Act 2 Certified
- First Aid CPR/AED Certified