



ROSEMONT COLLEGE 1400
MONTGOMERY AVENUE
ROSEMONT, PA 19010

Course Title: Clinical Mental Health Counseling Practicum
Course Number: CNS 6500
Course Date: Fall 2022
Course Meeting Times: Mondays, 7:30 PM – 9:30 PM; plus 30 minutes of asynchronous time weekly
Course Location: Community Center, Room 207
Course Designation: Level 3 Course (Required for Clinical Mental Health Counseling Program)
Semester Hours: 3
Prerequisites: All Level 1 Courses & Level 2 Courses ***
Limitation on Enrollment: 10

Instructor: Kathy D. Richardson, Ph.D., NCC, LPC, RPT-S
Email: kathleen.richardson@rosement.edu
Phone: Office: 610-527-0200, x3106; Cell: 717-341-6848
Office: Good Counsel Hall – Room 211
Office Hours:

Course Description: This course functions to support the development and application of knowledge and skills for clinical mental health counselors through practical experience at hospitals, private practices, community mental health facilities, or other clinical settings. The

course requires the accrual of 50 direct service hours and 50 indirect service hours (100 total hours) in addition to the review of recorded counseling sessions to assess skills and techniques.

Rosemont Mission Statement: Rosemont College is a community of lifelong learners dedicated to academic excellence and fostering joy in the pursuit of knowledge. Rosemont College seeks to develop in all members of the community open and critical minds, the ability to make reasoned moral decisions, and a sense of responsibility to serve others in our global society. Rooted in Catholicism, Rosemont welcomes all faiths and is guided by the educational principles of Cornelia Connelly and the Society of the Holy Child Jesus to meet the needs of the time. Rosemont College values trust in and reverence for the dignity of each person, diversity with a commitment to building an intercultural community, persistence and courage in promoting justice with compassion, and care for the Earth as our common home.

Professional Performance Evaluation: Rosemont College has identified five professional dispositions that relate to the goals of the Graduate Counseling program. Faculty members will evaluate each student on their professional dispositions during each course at the conclusion of the semester using the Professional Performance Evaluation Form.

1. **Flexibility/Openness:** Open willingness to different perspectives; Flexible to new demands, the environment, and accept necessary changes; Search for peer opinions, accept constructive feedback, and incorporate feedback from peers
2. **Collaboration:** Accept mistakes, avoid blame, apply feedback toward growth, and monitor self for professionalism; Reach consensus, initiate compromise, and show concern for group goals; Invite feedback, incorporate supervisory feedback, and give feedback.
3. **Awareness:** Awareness of own impact on others; Ability to deal with conflict; ability to express feelings effectively and appropriately; Understand and demonstrate multicultural concerns and social justice. Identification of biases and prejudices of self and society.
4. **Initiative and Motivation:** Met or exceed all of the class requirements, showed creativity; Adhere to school and SPGS policies; Proficient graduate level oral and written skills
5. **Responsibility:** Maintain professional boundaries, sensitive to diversity, safeguard confidentiality, Dedication to Counseling Profession; Attend and adhere to Ethical Standards

This syllabus is provided to you as a means of conveying what you should expect from this

course. It outlines the responsibilities of the instructor in conducting the class – the course content, planned scheduled of classes and assignments, grade components, and method(s) of grading. It also outlines your responsibilities as a part of this class. By remaining in this class, you indicate your acceptance of your responsibilities as a student and agree to the terms specified in the syllabus.

Note 1: The instructor reserves the right to adjust the course schedule and content during the semester in order to accurately reflect the progress being made by the class. This may result in modifications to assignment and exam due dates and/or course content.

Note 2: Recorded counseling sessions must be deleted from personal recording devices once counseling sessions have been reviewed and feedback has been provided to the student.

I. Student Learning Outcomes

Upon completion of this course, students will be able to:

- A.** Integrate and apply counseling skills, theories, and knowledge within a clinical mental health setting to assist clients in addressing their mental health needs.
- B.** Establish and maintain counseling relationships consistent with legal and ethical standards (e.g., ACA and AMHCA) in order to effectively provide counseling services to clients while considering mental health needs from a developmental and multicultural perspective.
- C.** Demonstrate a comprehension of factors affecting the therapeutic relationship with clients, including theoretical orientation, counselor characteristics, client characteristics and career and personal goal setting.
- D.** Exhibit a quality awareness of the need for ethically responsible intervention techniques such as individual, group, and career counseling and which of these potential intervention(s) may best serve client needs.
- E.** Conduct, interpret, and communicate assessment information to clients in crisis and non-crisis situations to create a comprehensive treatment plan with appropriate goals and objectives.
- F.** Evaluate potential areas for improvement within the therapeutic relationship through research techniques, self-assessment, and consultation to employ best practices and advocate for client needs.
- G.** Build relationships with colleagues within the work environment through consultation and supervision for client support as well as clinical mental health

counselors outside of the immediate work environment to understand community resources and referral processes.

II. Course Content

A. Professional Experiences in Clinical Mental Health Counseling

1. Direct services
 - a. Individual counseling
 - b. Group counseling
 - c. Career counseling
 - d. Crisis counseling
 - e. Counseling stages
 - i. Therapeutic alliance
 - ii. Goal setting
 - iii. Termination
2. Indirect services
 - a. Supervision (Site and College)
 - b. Consultation
 - c. Collaboration
 - d. Advocacy
 - e. Research
 - f. Professional development / training
 - g. Record keeping

B. Professional Identity, Ethical Practices, Policy in Practice

1. Roles of a clinical mental health counselor
2. Professional organizations
 - a. ACA
 - b. Divisions of the ACA
 - c. Local branches of ACA
3. Licensure and certification
 - a. LPC (Licensed Professional Counselor)
 - b. LADC (Licensed Alcohol and Drug Counselor)
 - c. LMHC (Licensed Mental Health Counselor)
4. Ethical Practices
 - a. Code of Ethics (e.g., ACA, AMHCA)
 - b. Scope and limitations of practice

- c. Confidentiality
 - d. Duty to warn
 - e. Informed consent
 - 5. Policy in Practice
 - a. Medicare
 - b. Medicaid
 - c. Court System Interaction
- C. Multicultural Awareness for Best Practices
 - 1. Multicultural and Social Justice Counseling Competencies
 - a. Attitudes and Beliefs
 - b. Knowledge
 - c. Skills
 - d. Action
- D. Developmental Levels across the Lifespan
 - 1. Age
 - 2. Level of functioning
 - a. Disability identification
- E. Importance of the Therapeutic Relationship
 - 1. Common factors in counseling
 - 2. Theoretical framework
 - 3. Characteristics of effective counselors
 - 4. Measurable client outcomes
 - a. Short-term
 - b. Long-term
- F. Complexities of Group Counseling
 - 1. Dynamics in-group processing
 - a. Tuckman's Stages of Group Development
 - 2. Facilitating groups
 - a. Structured activities
 - b. Unstructured activities
- G. Utilization for Assessment in Counseling
 - 1. Diagnostic
 - a. DSM-5
 - b. ICD-10
 - 2. Suicidality

3. Substance Abuse
 4. Risk Factors and Warning Signs
 5. Treatment Planning
 6. Evaluation
- H. Consultation and Collaboration
1. Colleagues, and supervisors
 2. Parents and families
 3. School personnel

III. Methods of Instruction

- A. Group supervision and processing (college supervisor)
- B. Individual supervision (site supervisor)
- C. Demonstrations
- D. Role playing scenarios
- E. Audiotape or videotape of recorded counseling sessions
- F. Metaphorical activities

IV. Methods of Assessment

Assessment	Points	Weeks Due
A.) Synchronous Class Participation	10- points	Weekly
B.) Asynchronous Class Participation	10 -points	Weekly
A.) Informal Recorded Presentation (1)	20-Points	Weeks 3 - 5
B.) Recorded Presentation Transcription (1)	20-Points	Weeks 6 - 9
C.) Written and Oral Case Presentation (1)	20-Points	Weeks 10 - 13
D.) On-Site Supervisor Evaluations	10-Points	Mid-semester; end of semester

<p>E.) Course Requirements</p> <ul style="list-style-type: none"> ▪ Participation ▪ Clinical Hours ▪ Clinical Progress Notes (5 Total) ▪ Evaluation Forms (Formative and Summative) ▪ Informed Consent Forms ▪ Site Supervisor Fact Sheet ▪ Internship Agreement ▪ Clearance Forms (3) / Disclosure Statement ▪ Affiliation Agreement ▪ Monthly Hours Logs ▪ Liability Insurance ▪ Self-Assessment (Integrated Developmental Model) ▪ Site-Policy Identifications (Suicide & Substance Abuse) ▪ College Supervisor Site Visitation 	10-Points	Paperwork due by the second week of the semester
Total	100-Points	

A. **Synchronous Class Participation:**

Attendance and appropriate participation are required as part of professional responsibilities. Students are expected to demonstrate(a) the professional dispositions of the Graduate Counseling program, (b) engage in ethical behavior as defined by the American Counseling Association *Code of Ethics*, and (c) Rosemont's Academic Integrity policy. Students are responsible for coming to class prepared to discuss readings, make positive contributions to class discussions/activities, and be respectful of others. Below professional expectations may result in a 5% grade reduction and significantly below may result in a 10% reduction and a dispositions discussion with your academic advisor. Grades in this area will be determined by:

- Prompt arrival to class and regular attendance. Absences should be discussed in advance with the instructor.
- Engagement in discussions and class activities. Contributions reflect careful preparation for class and space for other students to participate.
- Being attentive and respectful towards others when not contributing directly.
- Demonstration of ethical integrity and adherence to the ACA Code of Ethics.
- No concerns regarding academic integrity.
- For hybrid courses: students may only utilize the Zoom link if they are on the opposite campus of the professor.

B. **Asynchronous Class Participation:**

Students will engage in a minimum of seven hours of asynchronous work throughout the summer semester. This work will include additional readings, podcasts and other mediums, and discussion posts. They will sometimes be linked to experiential activities during the class session. While you will never be expected to share information that would make you feel uncomfortable, you are expected to participate. The focus of these assignments:

Total Points: = 10-Points

Student Learning Outcomes: A - F

- C. **Informal Recorded Presentation (1):** Students will present one video or audio-recorded client sessions to be reviewed in class. Before arriving to supervision on the date of the scheduled review of a recording, students will select a 15-minute period of the recording for review, i.e. a portion in which the student experiences difficulty or demonstrates skill. To successfully complete this assignment, students will need to do the following:

- A. Bring a tape recorder, laptop, tablet or any equipment necessary for the presentation e.g. speakers, cables. **Try out your recording in advance to assure you can operate the equipment.**
- B. Client information and students' therapeutic skills will remain **confidential**
- C. Provide a background of the client including identifying characteristics as well as the presenting problem
- D. Discuss theoretical framework approach as it pertains to this session, including specific skills used connected to the theory or theories
- E. Select a 15-minute period of the recorded session to review
- F. Identify areas in which the student would like to receive peer feedback on the recorded session for future planning and approach by posing 2 questions.

Student Learning Outcomes: A-E; H

Total Points: 20-Points

- G. **Recorded Presentation Transcription (1):** Students will present a 10-15 minute audio or video recorded counseling session with a client for class discussion and analysis. Students will be required to complete a transcription of the 10-15 minute counseling session for further in-depth analysis. To successfully complete this assignment, students will need to

do the following:

- A. Bring a tape recorder, laptop, tablet or any equipment necessary for the presentation e.g. speakers, cables. **Try out your recording in advance to assure you can operate the equipment.**
- B. Client information and students' therapeutic skills will remain **confidential**
- C. Provide a background of the client including identifying characteristics as well as the presenting problem
- D. Discuss theoretical framework approach as it pertains to this session, including specific skills used connected to the theory or theories
- E. Complete a transcription of the counseling session and distribute to the class
- F. Identify areas in which the student would like to receive peer feedback on the recorded session for future planning and approach by posing 2 questions.

Student Learning Outcomes: A-E; H

Total Points: 20-Points

H. **Written and Oral Case Presentation (1):** Each student will make a presentation on one individual counseling session or one group counseling session. The presentation will consist of the following:

- A. Presenting Problem
- B. Developmental History
- C. Current Environment, consider systems perspective
- D. Career Implications of Mental Health Needs
- E. Counseling Goals, including objectives for each (individual counseling, group counseling, referral), consider treatment prevention or intervention (developmentally appropriate)
- F. Counseling Approaches, i.e. counseling theory and techniques
- G. Clinical Impressions, including specific symptomatology within DSM and other forms of assessment
- H. Multicultural considerations, i.e. gender, age, disability
- I. Efforts to understand your client's presenting problem, i.e. research and consultation
- J. Reactions to the client and experience as client's counselor, i.e. plan moving forward
- K. Ethical Considerations, i.e. personal biases, approach, interactions
- L. Questions for the group.

- For a **group session**, written information should consist of a “Group Counseling: Session Analysis” as well as an overview of the purpose of the group and its objectives. A transcription of the 15-minute recorded session to be presented will be required.
- In class, give an overview of the client or group, highlighting major issues and concerns (25-30 minutes)
- Audio or video recording presentation (15 minutes). Select 10 minutes of the tape that you want critiqued. The other 5 minutes will be selected at random. Bring a tape recorder, laptop, tablet or any equipment necessary for the presentation e.g. speakers, cables. **Try out your recording in advance to assure you can operate the equipment.**
- Critique/discussion/feedback (15 minutes). If it is *impossible* to record due to site issues, please contact me in advance. The expectation is that you work your hardest to conduct an audio recorded session.
- Client information and students’ therapeutic skills will remain **confidential**. All written information about the client will be returned to the student presenter for shredding.

Student Learning Outcomes: A-H

Total Points: 20-Points

- I. **On-Site Supervisor Evaluation:** The student will receive weekly supervision from their on-site supervisor. The college supervisor will assess the completion of this goal by doing the following:
- A. Reviewing monthly supervision hour logs
 - B. Collaborating with the site supervisor on a regular basis through phone or email
 - C. Identifying discussions that connect to site supervisor comments during peer processing within the supervision session
 - D. Reviewing the evaluations of the site supervisor at the mid-point and conclusion of the semester (formative and summative assessment)
 - E. Conducting a site visit to meet the site supervisor in-person

Student Learning Outcomes: A-H

Total Points: 10-Points

- J. **Documentation and Participation (Course Requirements):** Students will submit the following paperwork and engage in activities throughout the course of the semester:
- A. Complete Student Self-Evaluation as Pre & Post-Course Evaluation based on the

Integrated Developmental Model (Supervisee Levels Questionnaire-Revised)

B. Submit by First Class Session:

- A. Internship Agreement
- B. Clearance Forms / Disclosure Statement
- C. Site Supervisor Fact Sheet
- D. Liability Insurance (Student Members ACA – Free)
- E. Affiliation Agreement with Internship Site
- C. Monthly Internship Log
- A. **Individual Counseling Hours** with Progress Notes
- B. **Group Counseling Hours** with Group Analysis Notes
- D. Group Supervision Engagement
- E. Submission of Clinical Notes (Individual and Group)
- F. Informed Consent Forms for Counseling Recordings
- G. Site Policy Identification (Suicide Policy and Substance Abuse)
- H. University Supervisor Site Visit

Student Learning Outcomes: A-H

Total Points: 10-Points

V. **Final Grade Scale**

Note: All students in the Graduate Counseling Program **MUST** receive a grade of **“B” or higher**. If a student fails to do so, **he or she must repeat the course before continuing in the program**. Practicum and Internship are graded as Pass/Fall. Pass is considered a “B” or higher.

Please see the SGPS Academic Catalog or Graduate Counseling Student Handbook for additional information about course grades and academic integrity:

[SGPS Academic Catalog](#)

[Graduate Counseling Student Handbook](#)

A	100 – 93
A-	90 – 92
B+	87 – 89
B	83 – 86
*B-	80 – 82
*C+	77 – 79
*C	73 – 76

*C-	70 – 72
-----	---------

*F	70 and Below
----	--------------

Students are responsible to become familiar with and will be held accountable for the information on the following topics that can be found within the Academic Catalog.

Attendance Policy: Timely, consistent attendance in class has been shown to have a direct correlation to student performance. Missing classes causes students to fall behind in the course material. The policy for this class is that undocumented absences and tardy attendance are unacceptable. Absences are permitted only in cases of illness or other legitimate causes (family emergency, death in the family, etc.). Official notice that a student has presented documentation for an absence is sent from the Office of the Dean of Students to faculty on a timely basis. In cases of a documented absence from a class, the student has both the opportunity and responsibility to make up all class work missed.

Students are allowed documented absences equivalent to one week of classes for any course in which they are enrolled. This amounts to three absences for a class that meets on MWF schedule, two classes for courses meeting either on a TR or MW schedule, and one class for labs and classes that meet only once a week. Absences are counted from the first day of class.

Entering the class late or leaving the room during class interrupts the classwork in progress and is disruptive to the learning process for students who are trying to learn. Class attendance is required, and roll is taken each period. Serious tardiness may result in a failure of the course.

Academic Integrity: Academic integrity is important to the intellectual climate at Rosemont College. Violations of academic integrity cannot be tolerated and may result in the student's failure in a course and/or suspension or expulsion from Rosemont College. Academic dishonesty includes but is not limited to: plagiarism; fabrication of data, information, or citations; multiple submissions of the same work in different courses; and cheating on exams or assignments. Cheating of any kind WILL result in a zero on the work in question and a letter grade reduction in the course grade after the student's grade is calculated using the zero on the work in question. At the instructor's discretion, it may also result in failing the course and/or reporting of the incident to the administration for further action.

Class Assignments: Assignments that are not completed by the stated deadline will not be accepted, unless prior arrangements are made with the instructor. Such circumstances must be supported by written documentation from an acceptable third party

Communications: Changes in schedules, assignments, guidance, etc. will be communicated only to your Rosemont e-mail address. E-mail is the preferred way to communicate with the instructor and must be sent to the e-mail address listed on the front of this syllabus.

Disability Statement: If you have been approved for accommodations under ADA/504, please speak with the professor outside of class so that it is certain that all accommodations are provided promptly and completely. If you have not yet been approved for accommodations under ADA/504, but believe you might be entitled to them, please contact the Dean of Students in the Student Life Office at extension 2400 immediately. It would also be wise to speak with your professor, since temporary arrangements may be made under certain circumstances.

Student Concerns: Students who have any course-related concerns should talk directly with

their faculty member prior to the next class meeting. If a mutually acceptable resolution cannot be achieved, the student is advised to follow the procedures outlined in the appropriate Student Handbook.

Cell Phone Use: In order to be able to receive campus-wide safety or weather alerts, cell phones may be left on vibrate only during class. Absent prior permission from the instructor, students may not acknowledge other messages or phone calls nor may they ever send or received text messages during class. Please keep your phone hidden from the class and on vibrate only. Cell phones should not be used for internet purposes unless related to class assignments and instruction.

Use of Laptops or Other Electronic Devices: The use of personal laptops and other electronic devices during class sessions is strongly encouraged for the purposes of researching course material and engaging in classroom discussion. Students should not use their personal laptops for any other purposes during any class session. Failure to abide by this policy may impact your final grade.

Recording Lectures: Neither video nor audio recording may be made of any lecture in this course without the express consent of the instructor.

Inclement Weather: The Rosemont “snow number” is Montgomery County 342. Announcements of closings are also posted on the website and placed on the main college number, 610-527-0200. Students are encouraged to register their cell phone or email address to e2Campus on the iWay for cancellation notices.

Course Website: Information for this course, including, but not limited to, an electronic copy of this syllabus, is available through the course website located in the Rosemont College online learning portal (Canvas) located at <https://rosemont.instructure.com/login/canvas>. See your instructor if you have questions about accessing the course website.

Submitting Papers Electronically: Writing assignments for this course are to be submitted electronically via the course website.

Rosemont College 2022 - 2023 Graduate Academic Calendar:

<https://www.rosemont.edu/academics/registrar/2022-2023-academic-calendar.pdf>

VI. Required Texts:

- A. Woodside, M. & Luke, C. (2019). *Practicum in counseling: A developmental guide*. Cognella.
- B. Rosemont College. (2021) *Practicum and Internship Handbook*.

VII. Suggested Texts and Equipment

- A. Rosemont College. (2018). *Student Handbook*. (Please use link above to access the 2018-2019 Student Handbook).
- B. American Counseling Association. (2014). 2014 ACA Code of Ethics. Retrieved

- from <https://www.counseling.org/resources/aca-code-of-ethics.pdf>
- C. American Psychiatric Association. (2022). *Diagnostic and Statistical Manual of Mental Disorders. DSM-5 TR*. Washington, DC: American Psychiatric Association.
- D. Video recorder for taping and presenting sessions.

VIII. Tentative Course Schedule

Date	Topics/Activities	Assignments Due
Week 1: 08/29/2022	Orientation Group Supervision Theoretical Framework Integrated Developmental Model Supervisee Questionnaire “Now you are in practicum”	Liability Insurance, Site Contract, Site Supervisor Sheet Practicum Manual Woodside & Luke: Chapter 1
Week 2: 09/05/2022	ASYNCHRONOUS CLASS – LABOR DAY Group Supervision Review Suicide Policy Review Substance Abuse Policy “Beginning practicum”	Informed Consent Supervision Contract Woodside & Luke: Chapter 2
Week 3: 09/12/2022	Group Supervision “Managing expectations”	Informal Recorded Presentation Woodside & Luke: Chapter 3
Week 4: 09/19/2022	Group Supervision “Making and maintaining contact with clients”	Woodside & Luke: Chapter 4
Week 5: 09/26/2022	Group Supervision “Ethics in practicum”	Informal Recorded Presentation Woodside & Luke: Chapter 5
Week 6: 10/03/2022	Group Supervision “Diversity in practicum”	September Hour Log Recorded Presentation Transcript Woodside & Luke: Chapter 6
Week 7:	Group Supervision	Progress Note (1)

10/10/2022	<p>“Critical incidents in practicum”</p> <p>Formative Evaluations Sent to Supervisors</p>	Woodside & Luke: Chapter 7
10/17/2022	FALL BREAK! No Class	
<p>Week 8:</p> <p>10/24/2022</p>	<p>Group Supervision</p> <p>“Developing your professional identity”</p>	<p>Recorded Presentation Transcription</p> <p>Woodside & Luke: Chapter 8</p> <p>Progress Note (2)</p>
<p>Week 9:</p> <p>10/31/2022</p>	<p>ONLINE SYNCHRONOUS CLASS</p> <p>Group Supervision DSM Review</p> <p>“Your professional development”</p>	<p>Recorded Presentation Transcription</p> <p>Progress Notes (3)</p> <p>Woodside & Luke: Chapter 9</p>
<p>Week 10:</p> <p>11/07/2022</p>	<p>Group Supervision Supervision and Consultation</p> <p>“Getting what you need from supervision”</p>	<p>October Hour Log Progress Notes (3)</p> <p>Written Case Presentation</p> <p>Woodside & Luke: Chapter 10</p>
<p>Week 11:</p> <p>11/14/2022</p>	<p>Group Supervision Self-</p> <p>“Assessment and evaluation”</p>	<p>Written Case Presentation</p> <p>Progress Notes (5)</p> <p>Woodside & Luke: Chapter 11</p>
<p>Week 12:</p> <p>11/21/2022</p>	<p>ASYNCHRONOUS CLASS</p> <p>Group Supervision Licensure and Certifications</p> <p>“Taking leave from practicum”</p>	<p>Written Case Presentation</p> <p>Woodside & Luke: Chapter 12</p>
<p>Week 13:</p> <p>11/28/2022</p>	<p>Group Supervision Integrated Developmental Model Chart Review</p> <p>“Transition to internship”</p> <p>Summative Evaluations sent to Supervisors along with requests for site visits</p>	Woodside & Luke: Chapter 13
<p>Week 14:</p> <p>12/05/2022</p>	<p>Site Visits Supervisee Questionnaire</p>	November & December Hours Logs

	<p>Theoretical Orientation</p> <p>Site Visits: meetings with Site Supervisor, Faculty Supervisor, and Interns</p>	<p>Ways of Being article</p> <p>SIRs Student Evaluations Student Self-Evaluation Site Supervisor Evaluation</p>
--	---	---

IX. Bibliography

A. Print Resources

- American Counseling Association. (2014). 2015 Code of Ethics. Retrieved from <https://www.counseling.org/resources/aca-code-of-ethics.pdf>
- Corey, G. (2008). *Theory and practice of group counseling*. Pacific Grove, CA: Brooks/Cole.
- Corey, G., Corey, M. S., & Callanan, P. (2007). *Issues and ethics in the helping professions*. Pacific Grove, CA: Brooks/Cole.
- Corey, M. S., Corey, G., & Corey, C. (2010). *Groups: Process and practice*. Belmont, CA: Brooks/Cole.
- DeLucia-Waack, J., & Donigian, J. (2004). *The practice of multicultural group work: Visions and perspectives from the field*. Belmont, CA: Brooks/Cole.
- Doweiko, H. E. (2006). *Concepts of chemical dependency*. Pacific Grove, CA: Brooks/Cole.
- Evans, K. (2008). *Gaining cultural competence in career counseling*. Boston: Lahaska Press.
- Glasser, W. (1998). *Choice theory*. New York: Harper Collins.
- Helms, J. E., & Cook, D. A. (1999). *Using race and culture in counseling and psychotherapy: Theory and process*. Boston, MA: Allyn and Bacon.
- Hines, D. A., & Malley-Morrison, K. (2005). *Family violence in the United States: Defining, understanding and combating abuse*. Thousand Oaks, CA: Sage.
- James, R., & Gilliland, B. (2005). *Crisis intervention strategies*. Belmont, CA: Thomson Brooks/Cole.
- Kaplan, D. M., Francis, P. C., Hermann, M. A., Baca, J. V., Goodnough, G. E., Hodges, S., . . . Wade, M. E. (2017). New concepts in the 2014 ACA code of ethics. *Journal of Counseling & Development*, 95(1), 110-120. doi:10.1002/jcad.12122
- Lehmann, P., & Rabenstein, S. (2002). Children exposed to domestic violence: The role of impact, assessment, and treatment. In A. R. Roberts (Ed.), *Handbook of domestic violence: Intervention strategies* (pp. 343-364). New York: Oxford University Press.
- Lewis, J. A., Lewis, M. D., Daniels, J. A., & D'Andrea, M. J. (2003). *Community counseling; Empowerment strategies for a diverse society*. 3rd ed. Belmont, CA: Wadsworth.
- Johnson, D., & Johnson, F. (2006). *Joining together: Group theory and group skills*. New York: Allyn and Bacon.
- Miller, G. A. (2005). *Learning the language of addiction counseling*. Boston, MA: Allyn &

Bacon

- Norton, R. A., & Coleman, H. L. K. (2003). Multicultural supervision: The influence of race-related issues in supervision and outcome. In D. B. Pope-Davis, H. L. K. Coleman, W. M. Liu, & R. L. Toporek (Eds.), *Handbook of multicultural competencies* (pp. 114-134). Thousand Oaks, CA: Sage.
- Ober, A. M., Granello, D. H., & Henfield, M. S. (2009). A synergistic model to enhance multicultural competence in supervision. *Counselor Education and Supervision, 48*(3), 204-221. doi:10.1002/j.1556-6978.2009.tb00075.x
- Pedersen, P. B. (1991). Multiculturalism as a fourth force in counseling. *Journal of Counseling and Development, 70*(1), 6-12.
- Rayle, A. D. (2006). Mattering to others: Implications for the counseling relationship. *Journal of Counseling and Development, 84*(4), 483-487.
- Rogers, C. (2002). *On becoming a person*. New York: Houghton Mifflin.
- Savin-Williams, R. C. (2001). *Mom, dad, I'm gay: How families negotiate coming out*. Washington, DC: APA Press.
- Sharf, R. S. (2010). *Applying career development theory to counseling*. Belmont, CA: Thomson.
- Snyder, C. M. J., & Anderson, S. A. (2009). An examination of mandated versus voluntary referral as a determinant of clinical outcome. *Journal of Marital and Family Therapy, 35*(3), 278-292.
- Stewart, P. E., & Ames, G. P. (2014). Using culturally affirming, thematically appropriate bibliotherapy to cope with trauma. *Journal of Child & Adolescent Trauma, 7*(4), 227-236. doi:10.1007/s40653-014-0028-6
- Sue, D. W. (2008). *Counseling the culturally diverse: Theory and practice*. Hoboken, NJ: Wiley.
- Teyber, E. (2006). *Interpersonal process in therapy: An integrative model*. Belmont, CA: Thompson Brooks/Cole.
- Tyson, L. E., Culbreth, J. R., & Harrington, J. (Eds.). (2008). *Critical incidents in clinical supervision: Addictions, community, and school counseling*. Alexandria, VA: American Counseling Association.
- Ungar, M. (2011). *Counseling in challenging contexts*. Belmont CA: Brooks/Cole.
- Walker, L. E. (1979). *The battered woman*. New York: Harper and Row.
- Yalom, I., & Leszcz, M. (2005). *The theory and practice of group psychotherapy*. New York: Basic Books.
- Zunker, V. (2006). *Career counseling: A holistic approach*. Belmont, CA: Thomson Brooks/Cole.

A. Non-Print Resources

American Counseling Association (ACA): <http://www.counseling.org>

Association for Multicultural Counseling and Development (AMCD): <http://www.counseling.org>

Council for Accreditation of Counseling and Related Education Programs (CACREP):
www.cacrep.org

National Board of Certified Counselors (NBCC): www.nbcc.org

National Clearinghouse for Alcohol & Drug Information (NCADI): <http://www.health.org/>

O*NET OnLine: <https://www.onetonline.org/>

Pennsylvania Counseling Association (PCA):

http://www.pacounseling.org/aws/PACA/pt/sp/home_page

Pennsylvania Mental Health Association (PMHA): <http://www.pamhca.com/>

Pennsylvania State Licensure Board:

<https://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/SocialWorkersMarriageandFamilyTherapistsandProfessionalCounselors/Pages/default.aspx>

Psychotherapy.Net Videos: <http://www.psychotherapy.net/videos>

Substance Abuse and Mental Health Services Administration (SAMSHA):

<https://www.samhsa.gov/>

U.S. Department of Health and Office of Minority Health Resource Center: www.omhrc.org

X. CACREP Standards-Assessment Crosswalk

2016 CACREP Standard	Assessment	Student Learning Outcome
The multiple professional roles and functions of counselors across specialty areas, and their relationships with human services and integrated behavioral health care systems, including interagency and	Site Supervisor Evaluation, Professional Advocacy Topic Week # 7, & Consultation Topic Week # 9	(C) (E) (G)

inter-organizational collaboration and consultation (1b. Professional Counseling Orientation and Ethical Practice).		
Counselors' roles and responsibilities as members of interdisciplinary community outreach and emergency management response teams (1c. Professional Counseling Orientation and Ethical Practice).	Identification of Suicide Policy & Crisis Counseling Topic Week # 11	(E) (G)
The role and process of the professional counselor advocating on behalf of the profession (1d. Professional Counseling Orientation and Ethical Practice).	Professional Advocacy Topic Week # 7	(F) (G)
Advocacy processes needed to address institutional and social barriers that impede access, equity, and success for clients (1e. Professional Counseling Orientation and Ethical Practice).	Written Case Presentation, Recorded Presentations, & Professional Advocacy Topic Week # 7	(D) (F)
Professional counseling organizations, including membership benefits, activities, services to members and current issues (1f. Professional Counseling Orientation and Ethical Practice).	Liability Insurance Requirement & Licensure And Certification Topic Week # 5	(B)
Professional counseling credentialing, including certification, licensure, and accreditation practices and standards, and the effects of public policy on these issues (1g. Professional Counseling Orientation and Ethical Practice).	Liability Insurance Requirement & Licensure And Certification Topic Week # 5	(B)
Current labor market information relevant to opportunities for practice within the	Counseling Job Market Topic Week # 14	(C) (D)

counseling profession (1h. Professional Counseling Orientation and Ethical Practice).		
Ethical standards of professional counseling organizations for credentialing bodies, and applications of ethical and legal considerations in professional counseling (1i. Professional Counseling Orientation and Ethical Practice).	Written Case Presentation, Recorded Presentations, & Ethical Scenarios Topic Week # 8	(B) (D) (G)
Strategies for personal and professional self-evaluation and implications for practice (1k. Professional Counseling Orientation and Ethical Practice).	Integrated Developmental Model Assessment	(B) (E) (G)
Self-care strategies appropriate to the counselor role (1l. Professional Counseling Orientation and Ethical Practice).	Integrated Developmental Model Assessment & Self-Care Topic Week # 6	(B) (C) (G)
The role of counseling supervision in the profession (1m. Professional Counseling Orientation and Ethical Practice).	Class Attendance & Consultation Topic Week # 9	(B) (G)
Multicultural and pluralistic characteristics within and among diverse groups nationally and internationally (2a. Social and Cultural Diversity).	Written Case Presentation, Recorded Presentations, & Site Supervisor Evaluation	(A) (B) (C)
Multicultural counseling competencies (2c. Social and Cultural Diversity).	Written Case Presentation, Recorded Presentations, & DSM Topic Week # 10	(B)
The impact of heritage, attitudes, beliefs, understanding, and acculturative experiences on an individual's views of others (2d. Social and Cultural Diversity).	Written Case Presentation & Recorded Presentations	(B) (C) (F)

The effects of power and privilege for counselors and clients (2e. Social and Cultural Diversity).	Weekly Group Supervision & Ethical Scenarios Topic Week # 8	(B) (C) (F)
Strategies for identifying and eliminating barriers, prejudices, and processes of intentional and unintentional oppression and discrimination (2h. Social and Cultural Diversity).	Written Case Presentation & Professional Advocacy Topic Week # 7	(A) (B) (C) (D) (E) (F)
Systemic and environmental factors that affect human development, functioning, and behavior (3f. Human Growth and Development).	Written Case Presentation & Recorded Presentations	(A) (B) (C)
Effects of crisis, disasters, and trauma on diverse individuals across the lifespan (3g. Human Growth and Development).	Suicide Policy Topic Week # 2, Substance Abuse Policy Topic Week # 3, & Crisis Counseling Topic Week # 11	(A) (B) (C)
A general framework for understanding differing abilities and strategies for differentiated interventions (3h. Human Growth and Development).	Written Case Presentation & Recorded Presentations	(B) (C)
Approaches for conceptualizing the interrelationships among and between work, mental well-being, relationships, and other life roles and factors (4b. Career Development).	Written Case Presentation & Recorded Presentations	(A) (C) (D)
Processes for identifying and using career, avocational, educational, occupational and labor market information resources, technology, and information systems (4c. Career Development).	Assessment Topic Week # 4, Professional Advocacy Topic Week # 7, & Counseling Job Market Topic Week # 14	(A) (C) (D) (E)
Approaches for assessing the conditions of the work environment on clients' life experiences (4d. Career Development).	Assessment Topic Week # 4, DSM Topic Week # 10, & Written Presentation	(A) (C) (D) (E)

Strategies for assessing abilities, interests, values, personality and other factors that contribute to career development (4e. Career Development).	Assessment Topic Week # 4	(A) (C) (D) (E)
Strategies for advocating for diverse clients' career and educational development and employment opportunities in a global economy (4g. Career Development).	Written Case Presentation	(D) (E)
Strategies for facilitating client skills development for career, educational, and life-work planning and management (4h. Career Development).	Written Case Presentation	(D) (E)
Theories and models of counseling (5a. Counseling and Helping Relationships).	Written Case Presentation, Recorded Presentations, & Theoretical Framework Topic Week # 1	(A) (C)
A systems approach to conceptualizing clients (5b. Counseling and Helping Relationships).	Written Case Presentation & Recorded Presentations	(A) (C) (D)
Theories, models, and strategies for understanding and practicing consultation (5c. Counseling and Helping Relationships).	Consultation Topic Week # 9	(A) (G)
Ethical and culturally relevant strategies for establishing and maintaining in-person and technology-assisted relationships (5d. Counseling and Helping Relationships).	Individual Counseling Progress Notes & Ethical Scenarios Topic Week # 8	(A) (B) (C) (D)
Counselor characteristics and behaviors that influence the counseling process (5f. Counseling and Helping Relationships).	Individual Counseling Progress Notes & Integrated Developmental Model	(B) (C) (G)
Essential interviewing, counseling, and case conceptualization skills (5g. Counseling and Helping Relationships).	Written Case Presentation, Recorded Presentations, Individual Counseling	(A) (D) (E)

	Progress Notes, & Assessment Topic Week # 4	
Developmentally relevant counseling treatment or intervention plans (5h. Counseling and Helping Relationships).	Written Case Presentation	(B) (D) (E)
Development of measurable outcomes for clients (5i. Counseling and Helping Relationships).	Written Case Presentation	(D) (E)
Suicide prevention models and strategies (5l. Counseling and Helping Relationships).	Suicide Policy Topic Week # 2 & Crisis Counseling Topic Week # 11	(A) (D) (E)
Crisis intervention, trauma-informed, and community-based strategies, such as Psychological First Aid (5m. Counseling and Helping Relationships).	Written Case Presentation, Recorded Presentations, & Theoretical Framework Topic Week # 1	(A) (D) (E)
Processes for aiding students in developing a personal model of counseling (5n. Counseling and Helping Relationships).	Written Case Presentation, Recorded Presentations, & Theoretical Framework Topic Week # 1	(C)
Dynamics associated with group process and development (6b. Group Counseling and Group Work).	Group Counseling Analysis Progress Notes	(D)
Therapeutic factors and how they contribute to group effectiveness (6c. Group Counseling and Group Work).	Group Counseling Analysis Progress Notes & Review of Tuckman's Stages	(C) (D)
Types of groups and other considerations that affect conducting groups in various settings (6f. Group Counseling and Group Work).	Group Counseling Analysis Progress Notes	(C) (D)
Procedures for assessing risk of aggression or danger to others, self-inflicted harm, or suicide (7c. Assessment and Testing).	Suicide Policy Topic Week # 2 & Crisis Counseling Topic Week # 11	(A) (D) (E)
Procedures for identifying trauma and abuse and for reporting abuse (7d.	Suicide Policy Topic Week # 2, Substance Abuse Policy	(A) (D) (E)

Assessment and Testing).	Week # 3, Assessment Topic # 4, & Crisis Counseling Topic Week # 1	
Use of assessments for diagnostic and intervention planning purposes (7e. Assessment and Testing).	Written Case Presentation, Assessment Topic Week # 4 DSM Topic Week # 10, & Integrated Developmental Model	(D) (E)
Ethical and culturally relevant strategies for selecting, administering, and interpreting assessment and test results (7m. Assessment and Testing).	Assessment Topic Week # 4 & Ethical Scenarios Week # 8	(A) (B) (D) (E)
The importance of research in advancing the counseling profession, including how to critique research to inform counseling practice (8a. Research and Program Evaluation).	Written Case Presentation & Integrated Developmental Model	(F)
Needs assessments (8c. Research and Program Evaluation).	Assessment Topic Week # 4 & Integrated Developmental Model	(D) (E) (F)
Evaluation of counseling interventions and programs (8e. Research and Program Evaluation).	Site Supervisor Evaluation & Integrated Developmental Model	(F) (G)

Section 5: Entry-Level Specialty Areas Clinical Mental Health Counseling	Assessment	Student Learning Outcome
1. Foundations		
C. Principles, models, and documentation formats of biopsychosocial case conceptualization and treatment planning	Recordings, Case Presentation, & Progress Notes	(A) (B) (E)
E. Psychological tests and assessments specific to clinical mental health counseling	Case Presentation & Progress Notes	(E)

2. Contextual Dimensions		
A. Roles and settings of clinical mental health counselors	Self-Assessment, Monthly Hour Logs, & Site Supervisor Evaluation	(C) (D) (E) (F)
B. Etiology, nomenclature, treatment, referral, and prevention of mental and emotional disorders	Suicide Policy Identification & Substance Abuse Policy Identification	(E) (G)
C. Mental health service delivery modalities within the continuum of care, such as inpatient, outpatient, partial treatment and aftercare, and the mental health counseling services networks	Progress Notes, Site Supervisor Evaluation, & Group Processing	(A) (C) (D)
D. Diagnostic process, including differential diagnosis and the use of current diagnostic classification systems, including the Diagnostic and Statistical Manual of Mental Disorders (DSM) and the International Classification of Diseases	Recordings & Case Presentation	(D) (E)
J. Cultural factors relevant to clinical mental health counseling	Recordings & Case Presentation	(A) (B) (C)
L. Legal and ethical considerations specific to clinical mental health counseling	Suicide Policy Identification, Substance Abuse Policy Identification Recordings, & Case Presentation	(A) (B) (C)
M. Record keeping, third party reimbursement, and other practice and management issues in clinical mental health counseling	Progress Notes & Group Analysis Notes	(E) (G)
3. Practice		
A. Intake interview, mental status evaluation, biopsychosocial history, mental health history, and psychological assessment for treatment planning and caseload management	Monthly Hours Logs & Case Presentation	(A) (B) (E)

B. Techniques and interventions for prevention and treatment of a broad range of mental health issues	Site Supervisor Evaluation, Progress Notes, Recordings, & Case Presentation	(A) (D) (E)
D. Strategies for interfacing with integrated behavioral health care professionals	Self-Assessment & Site Supervisor Evaluation	(G)
E. Strategies to advocate for persons with mental health issues	Monthly Hour Logs & Case Presentation	(A) (B)

Rosemont College

Graduate Counseling Program

Individual Counseling Progress Report: DAP

Counselor: _____

Client (Initials): _____

Age: _____

Session Number: _____

Date of Session: _____

D-A-P Model

Data (Session content): _____

Assessment (Evaluation of client/session): _____

Plan (Follow up): _____

Rosemont College

Graduate Counseling Program

Individual Counseling Progress Report: SOAP

Counselor: _____

Client (Initials): _____

Age: _____

Session Number: _____

Date of Session: _____

S-O-A-P Model

Subjective Reaction (Session flow, Interaction with client, Client demeanor and presentation): _____

Objective Information (Factual information of client progress and/or regression, Interventions): _____

Analysis (Implications of subjective reactions and objective information): _____

Plan (Follow-up): _____

Graduate Counseling Program

Group Counseling Progress Report

Counselor: _____ Co-Facilitator: _____

Group: _____ Type & Purpose: _____

Session Number: _____ Date: _____

Number of Participants and Age Range: _____

Session Overview: _____

Session Evaluation: _____

Analysis (Implications of subjective reactions and objective information): _____

Plan for Next Session: _____

Rosemont College

Graduate Counseling Program

Integrated Developmental Model Placement Chart

Directions: Please place a mark below during each week of your practicum or internship experience as a means of self-monitoring your own progression and/or regression throughout the semester (Example W1 = Week 1, W2 = Week 2, etc. Your grade will not be determined based on progression or regression. The chart on the second page gives you some guidance on where you may fall each week.

	SELF AND OTHER AWARENESS	MOTIVATION	AUTONOMY
LEVEL ONE			
LEVEL TWO			
LEVEL THREE			

	SELF AND OTHER AWARENESS	MOTIVATION	AUTONOMY
LEVEL ONE	Self-awareness is limited Self-focus is high Evaluation apprehension Unaware of strengths/weaknesses	High motivation High levels of anxiety Skill acquisition focus	Dependent upon supervisor Needs structure from supervisor Positive feedback Minimum direct confrontation
LEVEL TWO	Focuses more on client Empathy more possible Understanding client worldview more possible May become enmeshed, lose effectiveness May become confused, lose effectiveness Appropriate balance is an issue	Fluctuating, sometimes highly confident Increased complexity shakes confidence Confusion, despair, indecisive	Dependency – autonomy conflict Can be quite assertive, pursue own agenda Functions more independently May only want requested, specific input Other times dependent or invasive
LEVEL THREE	Accepts own strengths and weaknesses High empathy and understanding Focuses on client, process, and self Uses therapeutic self in session	Stable motivation Doubts remain, but not disabling Total professional identity is the focus	Firm belief in own autonomy Knows when to seek consultation Retains responsibility