

# ROSEMONT COLLEGE

## **Policy: Catastrophic Events and Continuity of Operations**

Rosemont College employs processes regarding catastrophic events and program discontinuances to limit the length of time students are displaced. It is imperative that we provide a contingency plan for unforeseen events to ensure that we continue to meet the needs of our students.

### **Continuity of Operations**

In the event of a catastrophic event, Rosemont College has prepared a disaster recovery plan that guides College administrators and technical staff in the recovery of computing and network facilities. This plan presents an orderly course of action for restoring critical computing capability to campus within 14 days, sets criteria for making the decision to recover or repair the affected site, describes an organizational structure for carrying out the plan, and identifies the equipment, floor plan, procedures, and other items necessary for the recovery.

### **Program Discontinuances**

Rosemont College addresses program discontinuances on a case-by-case basis due to the specific needs of each degree or program path. This allows the institution to better serve the needs of individual students. The students of the programs are notified in person and then counseled on completing their programs by their advisors. The faculty review the current curriculum with the students and provide them with the option of finishing their degree through a teach-out plan or program path if they do not break matriculation at the college and remain in their designated degree or program path. They are also given the opportunity to move to a similar but different degree or program path. The teach-out plan is submitted to MSCHE prior to its implementation.