

year if she has 35% of her constituency supporting her, be it class or entire undergraduate student body, demonstrated through a petition. Once this support is demonstrated, the Executive Board will convene a meeting of the entire General Council for the voting process. At this meeting, the officer in question will be afforded the opportunity to present to the voting body her grounds for re-election. A 2/3 majority will result in the permission to run again.

## **Section IX: Attendance**

### **Article 1: Attendance Policy**

Please refer to the current Attendance Policy as held by the Executive Board.

Being that SGA General Meetings are usually held only once a month, it is mandatory for all student-athletes who are participating in any sport in any season to attend the first hour of the meetings. The coaches nor the Athletic Department itself will not penalize students for missing the first/last hour of practice. It is understood that all sporting contests are excused absences; athletes may be there for the entire game, as well as pre-game warm-ups. There is a mutual understanding between the Athletics Department and the Student Government Association on this matter.

*Revised April 11, 2007*

## **APPENDIX B**

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### **Guidelines for College Clubs and Organizations**

Clubs and organizations at Rosemont reflect student interests. Students with a common interest may form a club by first conferring with the Director of Student Activities to determine if it qualifies for funding. Clubs eligible for funding then petition the Student Government Association for recognition as an approved club. An initial allocation before full funding is available the following academic year.

#### **1. Criteria: Active Budgeted Clubs and Organizations**

- a. Constitution - must have a constitution approved by SGA on file with SGA and Activities Director
- b. Should present to SGA before end of September.
  1. Summary of programs and activities which have taken place during the current year related to the purpose of the organization
  2. List of members for the current year
  3. Copies of minutes for current year
  4. Summary of financial records for current year, including expenditures from SGA budget (Student Activity Fee) and fund-raising. All accounted for by SGA - VP Finance.
  5. List of officers elected for the year (at least to include a President, Secretary, and Treasurer)
  6. Summary of programs and activities related to the purpose of the organization for the following year to support budget requests
  7. Projected budget for the year including funds requested of SGA (Student Activity Fee) and anticipated additional revenue must be submitted to SGA Executive Vice President-Finance upon request in September.

All approved and budgeted clubs are eligible to apply to SGA Executive for specific funds for a special event serving the whole college community through the Program Development Fund.

All events sponsored by a club must be coordinated with the Director of Student Activities regarding scheduling of events, use of facilities, approval for social events and the possible serving of alcohol.

**Any college organization sponsoring an event is responsible for seeing that college policies and procedures are upheld. (Current guidelines are available in the Office of Student Activities.) Failure to do so may jeopardize status as an approved and budgeted organization.**

## **2. Creation of New Clubs & Organizations**

- a. Submit a constitution, a slate of proposed officers and a statement of intended programs to SGA for approval.
- b. A signed membership list with a minimum of ten interested members for forming the club is needed. A faculty member or administrator needs to serve as a moderator.
- c. If approved by SGA, the organization can apply for limited funding through the Program Development Fund for specific events.
- d. Upon presentation of all requirements, an organization may be designated “active” by SGA and eligible for SGA funding and privileges for the following year.