

October 20, 2017



Medical Supply Specialist I - Supply Chain

Job Summary

ECRI Institute is seeking an Medical Supply Specialist I to synthesize information drawn from various ECRI Institute internal databases and external sources. The analyst will create reports that assist member hospitals and purchasing professionals in identifying opportunities for potential savings and standardization thereby supporting the member's overall procurement process. This position is located in Plymouth Meeting, PA.

Duties and Responsibilities:

- Communicate effectively to all levels of staff, including hospital executives and senior level staff at ECRI Institute.
- Provide customized analyses/reports to hospital clients by benchmarking hospital data with National-level databases.
- Educate hospital clients on the PriceGuide service.
- Conduct market research of medical/surgical supplies and implant products.

Requirements:

Bachelor's degree (majoring in Supply Chain, Business, or Health Administration preferred) with exposure to experience in a healthcare/hospital supply chain environment preferred.

- Attention to detail.
- Ability to think analytically and formulate reports/recommendations based on findings.
- Excellent communication skills both verbal and write.
- Excellent account and client management skills.
- Proficiency in Microsoft Word, Excel and Access 2016.
- Ability to manage multiple projects simultaneously while meeting strict deadlines.

About ECRI Institute: ECRI Institute is a nonprofit organization that researches the best approaches to improving patient safety and care. It has its headquarters in Plymouth Meeting, Pennsylvania. We have a diverse working environment that encourages teamwork and an open exchange of ideas. Over 400

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dedicated staff blend extraordinary scope and depth of clinical, management, and technical expertise with a wide range of experienced healthcare professionals. Our competitive benefit package for full-time and benefit-eligible part-time employees includes medical, dental, vision, and prescription coverage which begin on the first day of employment.

For nearly 50 years, ECRI Institute has dedicated itself to bringing the discipline of applied scientific research to healthcare. Through rigorous, evidence-based patient safety research, ECRI Institute has recommended actionable solutions that have saved countless lives. ECRI Institute is designated an Evidence-Based Practice Center by the U.S. Agency for Healthcare Research and Quality. ECRI Institute PSO is listed as a federally certified Patient Safety Organization by the U.S. Department of Health and Human Services and strives to achieve the highest levels of safety and quality in healthcare by collecting and analyzing patient safety information and sharing best practices and lessons learned. Qualified applicants must be legally authorized to work in the United States.

ECRI Institute is an equal opportunity and affirmative action employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, sexual orientation, marital status, national origin, disability or handicap, or veteran status. If you need a reasonable accommodation for any part of the application and/or hiring process, please contact the Human Resources Department at 610-825-6000. EOE Minority/Female/Disability/Veteran

To be considered further for this opportunity interested candidates must apply directly to our website.
<https://www.ecri.org/about/pages/careers.aspx>