

October 27, 2017



## CBS Television Stations

### **News Assistant** - Part Time: Philadelphia

REF#: 29624

CBS BUSINESS UNIT: CBS Television Stations

JOB TYPE: Temporary / Per Diem / Freelance

JOB SCHEDULE: Part-Time

JOB LOCATION: Philadelphia, PA

#### ABOUT US:

CBS Television Stations consists of 29 owned-and-operated stations, including 16 that are part of the CBS Television Network, eight affiliates of The CW Network, three independent stations and two MyNetworkTV affiliates. Among its stations are WCBS-TV and WLNY-TV (New York), KCBS-TV and KCAL-TV (Los Angeles), WBBM-TV (Chicago), KYW-TV and WPSG-TV (Philadelphia), KTVT-TV and KTXA-TV (Dallas-Ft. Worth), KPIX-TV and KBCW-TV (San Francisco), WBZ-TV and WSBK-TV (Boston), WUPA-TV (Atlanta), WWJ-TV and WKBD-TV (Detroit), KSTW-TV (Seattle), WTOG-TV (Tampa-St. Petersburg), WCCO-TV (Minneapolis), KCNC-TV (Denver), WFOR-TV and WBFS-TV (Miami), KOVR-TV and KMAX-TV (Sacramento), KDKA-TV and WPCW-TV (Pittsburgh), WJZ-TV (Baltimore), as well as WCCO-TV's satellite stations KCCO-TV (Alexandria, Minn.) and KCCW-TV (Walker, Minn.).

#### DESCRIPTION:

This entry level position is ideal for a candidate that's searching for an opportunity to learn the news business. Assignments vary based on the demands of the CBS 3, and CW Philly operational needs.

Typical assignments include, but are not limited to;

#### Assignment Desk:

Under the supervision of an assignment editor or other news managers.

Assist in the news gathering process which may include making police rounds, researching stories, providing information to both the broadcast unit, as well as CBS3.com.

#### Production:

Assistant will also be assigned various production responsibilities including, but not limited to, distributing scripts, pulling file video, ingesting video into the archive system, and compiling video for stories, research, the network or other affiliates.

#### QUALIFICATIONS:

Approved For Posting  
Office of Student Life

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Must be able to work well with others in a high-pressure and fast-paced environment under tight deadlines. Must be able to work flexible hours including weekends and evenings. Journalism or communications degree preferred. Previous television news experience is a plus.

**EEO STATEMENT:**

Equal Opportunity Employer Minorities/Women/Veterans/Disabled

Apply: [http://cbcorporation.jobs/philadelphia-pa/news-assistant-part-time-philadelphia/0993078144C048BA8FF7F478625CC0A1/job/?utm\\_campaign=Indeed&vs=1554&utm\\_medium=Job%20Aggregator&utm\\_source=Indeed-DE](http://cbcorporation.jobs/philadelphia-pa/news-assistant-part-time-philadelphia/0993078144C048BA8FF7F478625CC0A1/job/?utm_campaign=Indeed&vs=1554&utm_medium=Job%20Aggregator&utm_source=Indeed-DE)

Or

[www.indeed.com](http://www.indeed.com)